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25 September 1986

MEMORANDUM FOR: Deputy Director for Administration

FROM: John M. Ray
Director of Logistics

SUBJECT: Report of Significant Logistics Activities for
the Period Ending 24 September 1986 []

1. Events of Major Interest That Have Occurred During the
Preceding Week: /

b. On 19 September, OL received 1986 funds from the Directorate for Administration in the amount of \$771,668. This brings the total amount received in this quarter to \$2,000,000 for the prepayment of Fiscal Year 1987 payments for IBM computer hardware under Alternate Payment Plans. []

* c. OL reports that a contract award is scheduled for 22 September for the fixturation contract on the 38,000-square-foot section of [] Notice to proceed is anticipated for 29 September. []

* d. On 17 September, OL representatives met with the construction manager of [] The government was provided with written proposals on the costs to join the three sections [] and to increase the floor loading capacity. Decisions will be incorporated into a Supplemental Lease Agreement to be signed prior to the end of the fiscal year. []

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a. OL reports that construction [redacted] of the Office of Information Technology communication center and switch room is expected to be completed during the week of 29 September. [redacted]

h. The bids for construction and alterations [redacted] for the Office of Development and Engineering, D/S&T, were received on 18 September. The low bid was received [redacted] Construction Company in the amount of \$3,279,000. The contractor will require two weeks to mobilize with construction expected to begin the week of 6 October. [redacted]

i. The 60 percent design drawings were received from the Architectural and Engineering (A&E) firm [redacted] on 19 September. They will be reviewed and returned to the A&E by 26 September. The present schedule calls for construction to begin [redacted] by mid-November. [redacted]

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k. OL has renewed the parking lease for 159 parking spaces at the Key Building in Rosslyn, Virginia. Negotiations with the lessor to bring the cost per parking space down from \$82.00 to \$75.60 gave the Agency an annual savings of \$12,211.20 for fiscal year 1987. [redacted]

1. A draft of the Memorandum of Understanding between GSA and the Agency for the lease management of Agency-occupied buildings is under review by OL and Procurement Law Division, Office of General Counsel, for final comment. Under this delegation, the

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Agency continues to pay full Standard Level User Charge and the only transfer of funds from GSA will be for two full-time equivalent positions and associated resources. Members of OL will be designated and certified by GSA as contracting officer representatives and will be responsible for monitoring the lessor's performance under the lease. The effective date of this delegation is slated for 10 October, or as soon as all certifications and approvals may be obtained. [REDACTED]

m. OL has received its fourth quarter Standard Level User Charge (SLUC) bill from the GSA for Agency-occupied building space. The bill has been reviewed, and adjustments have been made for space terminations, changes in square footage, and the Agency's assumption of maintenance and operation for some of its buildings. The full SLUC bill for the fourth quarter is [REDACTED]

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s. The Office of Naval Intelligence (ONI) requested OL to brief Commander Art Murphy, Director of Technology, ONI, on the high-tech processes used by OL to produce Agency publications. The afternoon of 1 October has been set aside for the briefing, which will include four other members of ONI along with Commander Murphy.

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t. OL reports that the next meeting of the Laser Disc Interest Group (LDIG) will be held in Headquarters Building, Room 1A07, from 0915 to 1115 hours on Friday, 31 October. The tentative agenda includes a tutorial on Company Disc-Read-Only Memory (CD-ROM) technology, and a briefing on Directorate of Intelligence (DI) experiences with optical-disc technology. Anyone interested in attending this meeting should contact [redacted] on [redacted] so that a space may be reserved and sufficient handouts be prepared. [redacted]

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* v. Interior design changes consisting of carpet, wallpaper, paint, drapery, wall art and lounge furniture replacements are in process for the Director's garage-level lounge and elevator lobby. OL anticipates completion by January 1987. [redacted]

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w. An employee notice inviting employees to participate in a contest to design a decorative treatment for the walls of the Headquarters jogging track will be issued on 1 October. The objective is to add color and a sense of progression, and to encourage creative talent. The Office of Medical Services will award monetary honorariums for the three best designs. The Fine Arts Commission is participating with guidance and judging [redacted]

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* x. OL transported exhibit cases in support of the Historical Intelligence Collection Staff, OIR, to the Mayflower Hotel and Bolling Air Force Base on 18 and 20 September. A show of OSS and KGB artifacts belonging to [redacted] a private collector, is on display in Agency cases for the occasions of the OSS Veterans convention and the DIA 25th Anniversary Celebration. The show ran from 18 through 20 September at the Mayflower and is presently on display at Bolling Air Force Base until 6 October. [redacted]

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y. OL reports that Gilles & Cotting will perform the work to install a new one-man security guard booth at the Turkey Run Road entrance at Headquarters, and a new security fence that will separate the Contel trailer area and the Motor Pool parking area. The security guard booth, will be completed approximately 28 October and the security fence will begin on 5 January. NO

z. Allied has let a contract to steam clean the exterior of the Motor Pool and to paint the first floor area. The armoring area will be renovated to add air conditioning and water as well as relocate air compressors to outside the building. Work is scheduled to begin on 27 September and will finish in mid November.

aa. On 22 September, (a Bid Package 4) truck containing welding equipment caught fire in the North Parking Lot construction area. OL reported that there were no injuries, but the truck was a total loss.

bb. There have been intermittent reports to OL over the last three months of pieces of concrete being found on the first floor of the parking garage. The problem has been traced to an expansion joint which does not allow sufficient space for two second floor concrete slabs to expand. As a result, they butt up against each other, causing small chunks of concrete to break off at the ends. There is no structural problem. The Bid Package 1 contractor has inspected the area and will present his plan for correcting the problem.

cc. OL reports that the contractor for the George Washington Memorial Parkway (GWMP) Acceleration Lane Project is back on site installing the finishing capstone on the median strip barricade wall. Some 600 feet of capstone has been cut and delivered by the sole-source quarry vendor. It is hoped that the remaining stone necessary to complete the entire length of the wall will be cut and delivered by the end of October.

dd. On the weekend of 20 and 21 September, the southwest entrance, DCI garage, and the majority of the east loop road was paved and striped. This week, OL has scheduled the contractor to continue paving the remainder of south and east roads, the northeast entrance area, and the permanent roads leading into the compound from Route 123.

ee. Concrete paving was started at the North Dock area. This is the last major operation required to take delivery of the north dock. Beneficial occupancy will be on or about 29 October. OL reports that at that time, operations will transfer from the south dock and construction of the north communications room will begin.

ff. Recommended solutions which were recently developed to treat the rust-colored metal on the North Penthouse roof of the New

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Headquarters Building (NHB) have been implemented. These corrective actions were closely monitored by Government representatives. These actions will [redacted]

Roofing material is currently being placed over the metal in order to protect the metal from any further weather damage. [redacted]

* gg./ OL has proposed a meeting with Dewberry and Davis and members of the Evermay community for 29 September at 7:30 p.m. The meeting will be held at the McLean Public Library and will address the design of the visual barrier separating Route 193 and the Evermay community. [redacted]

2. Significant Events Anticipated During the Coming Week:

None. [redacted]

John M. Ray